

MATLASKE PARISH COUNCIL

Tel: 07776 345119

Email: Matlaske.pc@gmail.com

Chairman: Mrs Sara Buxton

Parish Clerk: Mrs Emma Childs

To Members of the Council,

You are hereby summoned to attend a meeting of Matlaske Council on **Wednesday 18 May 2022, 7.30pm** following the Annual Parish Meeting at St Peter's Church, Matlaske for the purpose of transacting the following business:

Emma Childs Parish Clerk 10 May 2022

1. **To elect a Chairman**
2. **To elect a Vice-Chairman**
3. **To consider apologies for absence**
4. **Public Forum**
 - a. To receive questions or comments from the parishioners
 - b. To receive the reports from the District & County Councillors
5. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests**
6. **To approve the minutes of the meeting held on Wednesday 13th April 2022**
7. **To report progress on items not on the agenda from the last meeting**
8. **Finance**
 - a. To review the financial update 2021/22
 - b. To receive the Internal Auditor's Report and consider recommendations
 - c. To approve the Annual Governance Annual Return
 - d. To approve the payment of accounts list:

i)	Catherine Moore	Audit	£70.00
ii)	Miss P Chapman	Expenses	£46.69
 - e. To approve any invoices received since the agenda was created
9. **Correspondence**
 - a. To discuss placing a Textile Recycling Bin in the Village
 - b. General Correspondence
10. **Planning**
 - a. To receive results of applications
 - b. To receive new applications and comment
 - c. To note any applications received in between meetings
11. **Other Matters**
 - a. Jubilee Celebrations
12. **Date of Next Meeting**