

# Matlaske Parish Council

**DRAFT** Minutes of the Meeting of the Parish Council held on Monday 11<sup>th</sup> March 2024 at 7.30pm St Peter's Church, Matlaske.

**Councillors Present:** Cllr Sara Buxton (Chair), Cllr Ian Fitzpatrick-Swallow, Cllr Marion Shepherd (Vice-Chair), Cllr Lucy Raynes

**In Attendance:** Amanda Yacoubian (Clerk), Cllr Eric Vardy (County Councillor)

**1. To Consider Accepting Apologies for Absence:** Cllr Dick Fiddian, Cllr Felicity Rushmer, Cllr Stacey Buckley, Cllr Callum Ringer

**2. Public Forum**

a) **To receive questions or comments from the parishioners:** none

**b) To receive the reports from the District & County Councillors:**

Report received from Eric Vardy (County Councillor) on 29<sup>th</sup> February 2024 – Cllr Vardy mentioned that the Councils are having a difficult time balancing the budgets and looking at smarter ways of doing things. Cllr Vardy is the cabinet member for environment & waste and has a small budget Councils may be able to make use of. Matlaske has no public land but Cllr Vardy would be able to fund match any biodiversity projects. It was mentioned that something could be done on the green. It also may be possible to review road signs and apply for new ones. There is a problem with drainage under a road, Cllr Vardy suggested to write to him and he'll try to escalate it. Council will look into options and make some decisions at the next meeting.

Callum Ringer (District Councillor), report received 11<sup>th</sup> March 2024

**3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:** None

**4. To approve Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> January 2024**

The minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> January 2024 previously circulated to all members on 5<sup>th</sup> March 2024. Unanimously agreed and signed by the Chair.

**5. Matters Arising from the Minutes:** None

**6. Finance: To Approve the Financial Update 2023/24 - Cash book, bank reconciliation and bank statement emailed to Councillor's on 4<sup>th</sup> March**

a) Barclays Community Account balance – Barclays Community Account Balance is £691.13

The financial update was noted, reporting that the Council will have £41.36 in the bank as of 31<sup>st</sup> March 2024. Proposed Cllr Buxton, Seconded Cllr Fitzpatrick-Swallow, ALL AGREED

b) To Approve Payments

i To approve regular payments:

28/02/2024 A Yacoubian Salary £187.85

28/03/2024 A Yacoubian salary £187.85

ii To approve receipt

Receipt from NCC recycling credits £88.31

iii To approve new invoices/payments

28/02/2024 Defib battery £274.07

**7. Correspondence**

29<sup>th</sup> February 2024 email from Eric Vardy

19<sup>th</sup> February email from Daniel Yellop re bus services

**8. Planning**

a) To Comment on and Recommend/Object any Current planning applications:  
**None**

b) To receive an update on any previous planning applications:  
**None**

**9. Other Matters**

a) Barclays Simple Servicing Authority – no progress

b) Policies-Financial Regulations, Financial Risk Assessment. Health & Safety, Asset Register – Clerk to look into the asset value of the defib.

c) Recycling credits – Bottle Bank - No action to be taken currently

**10. Date of Next Meeting**

The next meeting will take place at 7.30pm St Peter’s Church, Matlaske on Monday 13<sup>th</sup> May 2024

The meeting closed at 8.30pm.

Signed.....  
Chair