

Matlaske Parish Council

DRAFT Minutes of the Meeting of the Parish Council held on Monday 8th January 2024 at 7.30pm St Peter's Church, Matlaske.

Councillors Present: Cllr Sara Buxton (Chairman), Cllr Felicity Rushmer, Cllr Ian Fitzpatrick-Swallow, Cllr Stacy Buckley, Cllr Dick Fiddian and Cllr Marion Shepherd (Vice-Chairman), Cllr Lucy Raynes

In Attendance: Amanda Yacoubian (Clerk), Cllr Callum Ringer (District Councillor)

1. To Consider Accepting Apologies for Absence: None

2. Public Forum

a) To receive questions or comments from the parishioners:

None

b) To receive the reports from the District & County Councillors:

Digital report received from Eric Vardy on 2nd January 2024 (County Councillor)

Callum Ringer (District Councillor), NNDC Planning Roadshow for Councillors to be held in Holt.

3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:

None

4. To approve Minutes of the Parish Council Meeting held on Monday 13 November 2023

The minutes of the Parish Council Meeting held on Monday 13 November 2023 previously circulated to all members on 30th December 2023. Unanimously agreed and signed by the Chairman.

5. Matters Arising from the Minutes

None

6. Finance

a) To Review the Financial Update 2023/24

The financial update was noted, reporting that the Council had £1186.84 in the bank as of 3rd December 2023.

b) To Approve Payments

i)	Countrystyle Recycling		£15.00
ii)	A Yacoubian	October Salary	£313.08
iii)	Countrystyle Recycling		£24.00

c) To note income received

(i)	NCC	Recycling credits	£108.69
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d) To approve new invoices/payments

- (i) NNDC invoice for elections
- (ii) A Yacoubian Clerk salary, Nov, Dec & Jan 2024
Clerk to look into amounts received and spent on recycling

7. Correspondence

- (i) NALC – Biodiversity deadline 1st January 2024 (Policies & Objectives)
- (ii) Highways inspection visit 20th November 2023 – highways have cleared out ditches but potholes still need filling
- (iii) Email from Eric Vardy dated 1st November Computer data helps target support to those at risk of a fall
- (iv) Email from Callum Ringer dated 29th November 2023 re planting trees

8. Planning

- a) To Comment on and Recommend/Object any Current planning applications:
None
- b) To receive an update on any previous planning applications:
None

9. Other Matters

- a) Sign Barclays Simple Servicing Authority
- b) Arrange payment for NNDC elections invoice
- c) Issue with PAYE
- d) Letter received from parishioner regarding recycling bins and the memorial sign, Clerk to respond

10. Date of Next Meeting

The next meeting will take place at 7.30pm St Peter’s Church, Matlaske on Monday 11th March 2024

The meeting closed at 8pm.

Signed.....
Chair