

MATLASKE PARISH COUNCIL

Tel: 07776 345119
Chairman: Mrs Sara Buxton

Email: Matlaske.pc@gmail.com
Parish Clerk: Amanda Yacoubian

To Members of the Council,

You are hereby summoned to attend a meeting of Matlaske Council on **Monday 8th January 2024, 7.30pm** at St Peter's Church, Matlaske for the purpose of transacting the following business:

Amanda Yacoubian Parish Clerk 3rd January 2024

1. **To consider apologies for absence**
2. **Public Forum**
 - a. To receive questions or comments from the parishioners
 - b. To receive the reports from the District & County Councillors
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests**
4. **To approve the minutes of the meeting held on Monday 13 November 2023**
5. **To report progress on items not on the agenda from the last meeting**
 - a. None
6. **Finance**
 - a. To review the financial update 2023/24 up to 30th December 2023
Cash book, bank reconciliation and bank statement emailed to Councillor's on 30th December
Barclays Community Account balance £1186.84
 - b. To approve regular payments:

29/09/2023	Countrystyle	recycling	£15.00
17/11/2023	A Yacoubian	Salary	£313.08
28/12/2023	Countrystyle	recycling	£24.00
 - c. To approve receipt
Receipt from NCC recycling credits £108.69
 - d. To approve new invoices/payments

NNDC Invoice for elections	£20.47
A Yacoubian salary Nov, Dec, Jan 24	£563.55
7. **Correspondence**
 - a. **General Correspondence**

NALC – Biodiversity deadline 1st January 2024 (Policies & Objectives)
Highways inspection visit 20th November 2023
Email from Eric Vardy dated 1st November Computer data helps target support to those at risk of a fall
Email from Callum Ringer dated 29th November 2023 re planting trees
8. **Planning**
 - a. To receive results of applications
None
 - b. To receive new applications and comment
None
 - c. To note any applications received in between meetings
None
9. **Other Matters**
 - a. Sign Barclays Simple Servicing Authority
 - b. Arrange payment for NNDC elections invoice
 - c. Issue with paying PAYE