

MATLASKE PARISH COUNCIL

Tel: 07776 345119
Chairman: Mrs Sara Buxton

Email: Matlaske.pc@gmail.com
Parish Clerk: Amanda Yacoubian

To Members of the Council,

You are hereby summoned to attend a meeting of Matlaske Council on **Monday 13 November 2023, 7.30pm** at St Peter's Church, Matlaske for the purpose of transacting the following business:

Amanda Yacoubian Parish Clerk 06 November 2023

1. **To consider apologies for absence**
2. **Public Forum**
 - a. To receive questions or comments from the parishioners
 - b. To receive the reports from the District & County Councillors
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests**
4. **To approve the minutes of the meeting held on Monday 11 September 2023**
5. **To report progress on items not on the agenda from the last meeting**
 - a. None
6. **Finance**
 - a. To review the financial update 2023/24 up to 6th November
 - a. Barclays Community Account £1415.23
 - b. To approve the payment of accounts list:
 - i) A Yacoubian Sept Wages £125.23
 - ii) A Yacoubian Oct Wages £187.85
 - iii) Countrystyle recycling £15.00
 - c. To note receipt of Precept NNDC £1125.00
Receipt from NCC recycling credits £158.30
 - d. To approve any invoices received since the agenda was created
 - e. To agree Precept for 2023/2024 £2800
7. **Correspondence**
 - a. **General Correspondence**

Email from Cllr Ringer dated 1st November 2023
NALC – Biodiversity deadline 1st January 2024 (Policies & Objectives)
Email sent to Highways re Streetscene visit from 20th November 2023
NCC recycling credits £158.30 (rec'd) & £108.69
Travel Norfolk Volunteers email from Cllr Vardy dated 3rd October 2023
NALC D-Day event 6th June 2024 – lighting beacons
8. **Planning**
 - a. To receive results of applications
None
 - b. To receive new applications and comment
None
 - c. To note any applications received in between meetings
None
9. **Other Matters**
 - a. To agree our internal auditor for 2023/24