

# MATLASKE PARISH COUNCIL

Tel: 07776 345119  
Chairman: Mrs Sara Buxton

Email: Matlaske.pc@gmail.com  
Parish Clerk: Mrs Emma Childs

## To Members of the Council,

You are hereby summoned to attend a meeting of Matlaske Council on **Monday 17 July 2023, 7.30pm** at St Peter's Church, Matlaske for the purpose of transacting the following business:

*Emma Childs* Parish Clerk 10 July 2023

1. **To consider apologies for absence**
2. **Public Forum**
  - a. To receive questions or comments from the parishioners
  - b. To receive the reports from the District & County Councillors
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests**
4. **To approve the minutes of the meeting held on Tuesday 09 May 2023**
5. **To report progress on items not on the agenda from the last meeting**
  - a. Jubilee Tree
6. **Finance**
  - a. To review the financial update 2023/24
    - i) Barclays Community Account
  - b. To approve the payment of accounts list:

i)	Mrs E Childs	Wages	£249.60
ii)	HMRC	PAYE	£62.40
iii)	ICO	Data Protection	£35.00
iv)	Zurich	Insurance	£196.00
  - c. To approve any invoices received since the agenda was created
7. **Correspondence**
  - a. To find out who is organising music and pizza in the park.
  - b. To discuss if the parish council would like an information folder in the Church.
  - c. General Correspondence
8. **Planning**
  - a. To receive results of applications
    - a. **Change of use of land to residential garden and side extension to existing detached domestic garage**  
Green Lane Cottage, Green Lane, North Barningham, Norwich NR11 7LA  
PF/23/0551 – **Approved**
    - b. **Demolition of existing Nissen huts and use of land for siting of 3no. holiday cabins**  
Land Off Wickmere Rd To The Rear Of The End Peg The Street Matlaske Norwich Norfolk NR11 7AQ  
IS2/23/0578  
The principle of the proposal is not considered to be acceptable and it doesn't appear that there are other material considerations which would outweigh such conflict. Consequently if the proposals were to be formally submitted these would not likely be supported by the Local Planning Authority.
  - b. To receive new applications and comment
  - c. To note any applications received in between meetings.
9. **Other Matters**
  - a. To discuss whether the Parish Council would like to reappoint Catherine Moore as internal auditor for 2023/24.
10. **Date of Next Meeting**