

Matlaske Parish Council

DRAFT Minutes of the Meeting of the Parish Council held on Wednesday 11 January 2023 at 7.30pm St Peter's Church, Matlaske.

Councillors Present: Cllr Sara Buxton (Chairman), Cllr Marion Shepherd (Vice-Chairman), Cllr Felicity Rushmer, Cllr Dick Fiddian

In Attendance: Mrs Emma Childs (Clerk), Coralie Martin (Community Connector)

1. To Consider Accepting Apologies for Absence:

Cllr Richard Amis, Cllr Ian Fitzpatrick-Swallow

2. Public Forum

a) To receive questions or comments from the parishioners:

- Coralie Martin – Community Connector attended

The Community Connector Team are funded by the North Norfolk Health and Wellbeing Partnership and North Norfolk District Council. We aim to improve the quality of life for residents in North Norfolk by connecting people and harnessing community spirit and resilience.

Coralie covers all the villages outside Sheringham and North Walsham

It is possible to find groups for Villagers, Activity days and Children activities

The Community Connectors can also advise on grants and funds available to help with cost of living, benefits, housing insulation, housing adaptations

All the libraries are now warm hubs as is Weybourne Methodist church.

Community Connectors also run a buddy system for groups – will introduce you and have someone meet you outside

Community Connectors can refer to Social prescribers, who can go and assist people in their own homes.

They can also refer to the help hub

Action: SB to include details of the Community Connectors in the next Newsletter and to post a leaflet on the Noticeboard.

b) To receive the reports from the District & County Councillors:

a) County Councillor

Electronic report received from Cllr Eric Vardy

I would like to start my report by wishing you all a Happy New Year. 2022 was a very challenging year to say the least. There are so many issues ongoing that impacts on us all so please if you know of a neighbour, friend or relative in need, remember there is help out there for them, North Norfolk District Council offers help and advise of a whole raft of topics tele 01223 849782 Norfolk County Council contact number 0344 800 8020 for help with living costs and more.

- **First learners complete courses as County Council given £4.7m to improve numeracy**

The Department for Education have awarded Norfolk County Council £4.7 million of funding as part of the Multiply project, which aims to improve numeracy skills in adults.

The funding will last until the end of March 2025 and will be used to give grants to major training providers, such as Norfolk Adult Learning and colleges, as well as smaller organisations and grassroots providers. This grant-based approach means a larger number of people can take a course which is relevant to the skills they need.

The importance of numeracy skills shouldn't be underestimated, and it's already made a difference to some of the first learners to complete a course funded by the project.

An example of some of the courses that will be available are:

- Introductory courses which help increase people's confidence with numbers
- Courses designed to help people understand and manage their money, particularly during the cost-of-living crisis
- Specific workplace courses, delivered with employers to provide skills relevant to the workplace
- Numeracy courses aimed at parents who want to increase their own skills to be able to better help their children
- Additional maths modules built in to existing vocational courses
- Intensive and flexible courses which lead to a Functional Skills Qualification

For more information, to see available courses, and to sign up and register your interest, please visit www.norfolk.gov.uk/multiply.

- **Norfolk Fire Service take the lead in adopting electric emergency response cars**

Norfolk Fire and Rescue Service have become the first fire service in the country to move to a fleet of electric emergency response cars.

Following the end of the lease period on the previous emergency response cars operated by the service, the decision has been made to move to hybrid electric vehicles. The vehicles allow incident commanders to travel swiftly to take command of, or offer support to, ongoing incidents.

Forty-five Hyundai Tucson plug-in hybrid electric vehicles are being leased for incident commanders as part of new fleet strategy and transformation programme, which will contribute to the Councils' ambition to reduce carbon emissions by 2030. Each car will be fitted with blue lights and communications equipment and will provide a versatile car for incident commanders to attend emergencies.

Norfolk County Council has committed to achieving net zero carbon emissions across the County Council estate by 2030.

NFRS is confident that the Hyundai Tucson will meet all the requirements of an emergency response car including a large boot for equipment and the ability to respond in all weathers and on rough terrain such as farm tracks and other off-road locations. The Hyundais will replace the previous emergency response cars used by NFRS, which were powered by diesel.

Leasing is considered to be the most cost-effective way of acquiring the vehicles for a number of reasons, including long term maintenance costs associated with any vehicle put through the kind of use emergency response cars are expected to endure.

Electric vehicle charge points are currently being installed on nominated fire stations across Norfolk, with the first cars of this order due to arrive in the spring.

- **Norfolk residents set to benefit from £2 bus fare cap**

Nine bus operators in Norfolk have announced that they will be taking part in the Bus Fare Cap Grant scheme. This means that a single journey on all services run by these operators between 1 January – 31 March 2023 will cost no more than £2 thanks to funding from HM Government.

The scheme is part of the Government's Help for Households campaign designed to support families through cost-of-living pressures.

Operators taking part are:

- First
- Konectbus
- Our Bus

- Sanders
- Simonds
- Coach Services
- Stagecoach
- Semens
- BorderBus

When many are struggling with the rising cost of living, this is a welcome investment to help bring down travel costs for many. All the local operators already offer really good value fares, particularly for multiple trips or group tickets - but this offer will benefit those residents who may only use the bus occasionally or for those who want to try using the bus for the first time. Schemes like this complement work in improving bus services across Norfolk and support ambitions to get more people using public transport more often. The Department for Transport announced in September plans to invest up to £60 million to introduce the £2 bus fare cap on a single bus ticket on most services in England. The scheme set to take two million car journeys off the road, it's fantastic to see so many bus operators signing up to the fare cap, helping people to 'Get Around for £2' between the 1st January and 31st March.

b) District Councillor

Apologies for Cllr Butikofer, who was unable to attend

3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:

None

4. To approve Minutes of the Parish Council Meeting held on Wednesday 09 November 2022

The minutes of the Parish Council Meeting held on Wednesday 09 November 2022 previously circulated to all members. Unanimously agreed and signed by the Chairman.

5. Matters Arising from the Minutes

To discuss the planting of a Jubilee Tree

Karen Neil has said a tree can be planted in the triangle by the paper and glass bins.

Action: SB will arrange for a plaque to be placed by the tree, commemorating the Jubilee

6. Finance

a) To Review the Financial Update 2022/23 as of the 31/12/2022

i)	Barclays Community account	£1,059.75
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b) To review the budget for 2023/24 and agree the Parish Precept

Attached as Appendix A

The budget for 2023/24 was agreed unanimously.

It was agreed unanimously that the Precept would be raised to £2,250.00 for 2023/24

c) To Approve Payments

i)	Mrs E Childs	Wages	£249.60
ii)	HMRC	Wages	£62.40

All payments approved.

7. Correspondence

a.) General Correspondence

None

8. Planning

- a) To Comment on and Recommend/Object any Current planning applications
None
- b) To receive an update on any previous planning applications:
None

9. Other Matters

- a) To discuss if the Parish Council will be arranging anything for the King's Coronation
It was decided to arrange a community picnic for the King's Coronation
It would be nice if there was some music in the background
Bunting, bubbly, decorate a Crown competition

Action: FR to ask Pete if he would be willing to perform for the King's Coronation picnic

- b) To discuss if there are any additional items that should be included on the website
Link to the newsletter
Information about Coralie and the Community Connectors
Walks

Action: EC to update the website

- c) To discuss what should be done with regard to The Street NR11' sign near Watery Lane that has been knocked down
As well as this sign there is also Baconstrophe Road sign near Dairy farm Corner
Mud on the road by the pigs
Lot of standing water – Dairy Farm corner, Barningham

Action: EC to contact NCC Highways to report these issues.

- d) Thank you to Derek
Following Derek stepping down from his role as Parish Councillor we would like to take this opportunity to thank him for all his years of service.

Action: SB to write a piece for the newsletter thanking Derek and inviting anybody interested in becoming a potential new Councillor to come along to the meeting on 08 March 2023.

10. Date of Next Meeting

The next meeting will take place on Wednesday 08 March 2023 at 7.30pm at St Peter's Church, Matlaske

The meeting closed at 8.05pm.

Appendix A

Details	2022/23			2023/24	
	Budget	Actual to end Q2	Estimated to Year End	Suggested Precept	Inc/Dec on 2022/23
EXPENDITURE					
Opening Balance	2268.74	2,268.74	2268.74	747.84	
Salaries					
Parish Clerk		930.00	1500.00	1,500.00	0.00%
PAYE / NI	-	125.00	250.00	250.00	0.00%
Mileage	-	-	0.00	-	#DIV/0!
Sub Total	-		1750.00	1,750.00	0.00%
Other Payments					
Administration		46.69	50.00	50.00	0.00%
Training		-	0.00	-	#DIV/0!
Subscriptions		100.90	100.90	105.00	4.06%
Audit		70.00	70.00	70.00	0.00%
Insurance		175.00	175.00	200.00	14.29%
Recycling		12.60	25.00	25.00	0.00%
Grants / Donations		-	0.00	-	#DIV/0!
Miscellaneous		-	0.00	-	#DIV/0!
Contingency		-	0.00	-	#DIV/0!
VAT	-	45.80	45.80	50.00	9.17%
Sub Total	-	450.99	420.90	500.00	18.79%
TOTAL EXPENDITURE	-	450.99	2170.90	2,250.00	3.64%
INCOME					
Other	-	-	0.00	-	#DIV/0!
VAT Claim	-	-	0.00	-	#DIV/0!
Recycling Credit	-	-	0.00	-	#DIV/0!
Interest	-	-	0.00	-	#DIV/0!
Sub Total	-	-	0.00	-	#DIV/0!
TOTAL INCOME	-	-	0.00	-	
SHORTFALL GRANT	-	-	0.00	-	
PRECEPT	650.00	650.00	650.00	2,250.00	
TOTAL INCOME	650.00	650.00	650.00	2,250.00	
EXCESS / LOSS	650.00		-1520.90	-	
Closing Balance			747.84	747.84	

Inc/Dec on Council Tax Bill					234.13%	
Tax Base		62.55			64.80	
Band D		£10.39			£34.72	

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