

# MATLASKE PARISH COUNCIL

Tel: 07776 345119  
Chairman: Mrs Sara Buxton

Email: Matlaske.pc@gmail.com  
Parish Clerk: Mrs Emma Childs

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## To Members of the Council,

You are hereby summoned to attend a meeting of Matlaske Council on **Wednesday 11 January 2023, 7.30pm** at St Peter's Church, Matlaske for the purpose of transacting the following business:

*Emma Childs* Parish Clerk 03 January 2022

1. **To consider apologies for absence**
2. **Public Forum**
  - a. To receive questions or comments from the parishioners
  - b. To receive the reports from the District & County Councillors
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests**
4. **To approve the minutes of the meeting held on Wednesday 09 November 2022**
5. **To report progress on items not on the agenda from the last meeting**

None
6. **Finance**
  - a. To review the financial update 2022/23 as of the 31/12/2022
    - a. Barclays Community Account £1,059.75
  - b. To review the budget for 2023/24 and agree the Parish Precept
    - a. Attached as Appendix A
  - c. To approve the payment of accounts list:
    - i) Mrs E Childs Wages £249.60
    - ii) HMRC PAYE £62.40
  - d. To approve any invoices received since the agenda was created
7. **Correspondence**
  - a. General Correspondence
8. **Planning**
  - a. To receive results of applications
  - b. To receive new applications and comment
  - c. To note any applications received in between meetings
9. **Other Matters**
  - a. To discuss if the Parish Council will be arranging anything for the King's Coronation.
  - b. To discuss if there are any additional items that should be included on the website.
  - c. To discuss what should be done with regard to the The Street NR11' sign near Watery Lane that has been knocked down
10. **Date of Next Meeting**

The next meeting will be held on Wednesday 08 March 2023 at 7.30pm at St Peter's Church, Matlaske

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## Appendix A

Details	2022/23			2023/24	
	Budget	Actual to end Q2	Estimated to Year End	Suggested Precept	Inc/Dec on 2022/23
<b>EXPENDITURE</b>					
<b>Opening Balance</b>	<b>2268.74</b>	<b>2,268.74</b>	<b>2268.74</b>	<b>747.84</b>	
<b>Salaries</b>					
Parish Clerk		930.00	1500.00	1,500.00	0.00%
PAYE / NI	-	125.00	250.00	250.00	0.00%
Mileage	-	-	0.00	-	#DIV/0!
<b>Sub Total</b>	<b>-</b>		<b>1750.00</b>	<b>1,750.00</b>	<b>0.00%</b>
<b>Other Payments</b>					
Administration		46.69	50.00	50.00	0.00%
Training		-	0.00	-	#DIV/0!
Subscriptions		100.90	100.90	105.00	4.06%
Audit		70.00	70.00	70.00	0.00%
Insurance		175.00	175.00	200.00	14.29%
Recycling		12.60	25.00	25.00	0.00%
Grants / Donations		-	0.00	-	#DIV/0!
Miscellaneous		-	0.00	-	#DIV/0!
Contingency		-	0.00	-	#DIV/0!
VAT	-	45.80	45.80	50.00	9.17%
<b>Sub Total</b>	<b>-</b>	<b>450.99</b>	<b>420.90</b>	<b>500.00</b>	<b>18.79%</b>
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>450.99</b>	<b>2170.90</b>	<b>2,250.00</b>	<b>3.64%</b>
<b>INCOME</b>					
Other	-		0.00	-	#DIV/0!
VAT Claim	-	-	0.00	-	#DIV/0!
Recycling Credit	-	-	0.00	-	#DIV/0!
Interest	-	-	0.00	-	#DIV/0!
<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	<b>#DIV/0!</b>
<b>TOTAL INCOME</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	
<b>SHORTFALL GRANT</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	
<b>PRECEPT</b>	<b>650.00</b>	<b>650.00</b>	<b>650.00</b>	<b>2,250.00</b>	
<b>TOTAL INCOME</b>	<b>650.00</b>	<b>650.00</b>	<b>650.00</b>	<b>2,250.00</b>	
<b>EXCESS / LOSS</b>	<b>650.00</b>		<b>-1520.90</b>	<b>-</b>	

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<b>Closing Balance</b>				<b>747.84</b>		<b>747.84</b>	
Inc/Dec on Council Tax Bill						234.13%	
<b>Tax Base</b>		62.55				64.80	
<b>Band D</b>		£10.39				£34.72	