

# Matlaske Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday 06 July 2022 at 7.30pm St Peter's Church, Matlaske.

**Councillors Present:** Cllr Sara Buxton (Chairman), Cllr Marion Shepherd (Vice-Chairman), Cllr Ian Fitzpatrick-Swallow

**In Attendance:** Mrs Emma Childs (Clerk)

**1. To Consider Accepting Apologies for Absence:**

Cllr Richard Amis, Cllr Derek England, Cllr Dick Fiddian, Cllr Felicity Rushmer

**2. Public Forum**

a) To receive questions or comments from the parishioners:

None

b) To receive the reports from the District & County Councillors:

a) County Councillor

Report received from Cllr Eric Vardy

**Big Norfolk Holiday Fun opens for Summer Bookings**

Children across Norfolk can benefit from a range of fun activities, as the Big Norfolk Holiday Fun scheme returns for the six week school holiday.

[www.norfolk.gov.uk/bignorfolkholidayfun](http://www.norfolk.gov.uk/bignorfolkholidayfun)

**First look at plans for new £1.65m recycling centre at Sheringham**

This is intended to replace the current site and serve as a new recycling centre for the area. Norfolk County Council is now asking for people's thoughts on the proposed site location and design.

The consultation is open from 1 July to 31 July 2022 visit [www.norfolk.gov.uk](http://www.norfolk.gov.uk) to take part in the consultation

**Parish Partnership Scheme**

The County Council has provisionally allocated £350,000 on a 50/50 basis to fund schemes that are priorities for local communities.

The closing date is 09 December 2022, with decisions made in March 2023

b) District Councillor

Apologies for Cllr Butikofer, who was unable to attend

**3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**

None

**4. To approve Minutes of the Parish Council Meeting held on Wednesday 18 May 2022**

The minutes of the Parish Council Meeting held on Wednesday 18 May 2022 previously circulated to all members. Unanimously agreed and signed by the Chairman.

**5. Matters Arising from the Minutes**

None

**6. Finance**

a) To Review the Financial Update 2022/23

The Clerk is just waiting on access to the bank account and will then be able to provide full financial updates at each meeting

b) To Approve Payments

i)	Mrs E Childs	Wages	£419.20
ii)	Miss P Chapman	Wages	£100.00
iii)	ICO	Data Protection	£35.00
iv)	Country Style Recycling	Waste	£12.60
v)	NALC	Subscription	£65.90
vi)	Mrs Buxton	Jubilee Coins	£148.80 (VAT £24.80)

7. **Correspondence**

a) To discuss planting Jubilee Trees

This was discussed at the Jubilee Picnic. The Parish Council would like to plant one tree for the Jubilee.

**Action: SB to speak to Thomas to find what sort of tree would fit best**

b) To discuss Parish Partnership

This could provide the funding for a new SAM2.

The quote for the repair has come back at £857 + VAT, with no warranty for the length of time the repair will last. A new one would cost £2,940.00 + VAT

To encourage bids from Parish Councils with annual incomes below £2,000, they will offer 75% County Council contribution with a £5,000 maximum bid value.

It would be best to get someone for the Highways department to come out and get them to determine the best solution for the Village and then the Parish Council will submit an application.

**Action – SB to contact the Highways department**

c) General Correspondence

None

8. **Planning**

a) To Comment on and Recommend/Object any Current planning applications:

**Pond Farm, New Road, Bodham**

CD/22/1387

Erection of wind turbine with a hub height of 40m and blade tip height of 66m with associated substation buildings, access tracks and crane hardstanding.

**The Parish Council decided to make no comment on this application**

b) To receive an update on any previous planning applications:

None

9. **Other Matters**

a) To discuss the ongoing building work at the Lynch

The trees have been removed because they had been allowed to grow too much and were unable to be cut back. The current occupier intends to replace them with a fence which should dramatically improve the appearance of the property.

b) To discuss the repair costs of the SAM2

Discussed earlier in the meeting

c) To approve the Standing Orders for adoption

**Action – EC to include in next agenda so all Councillors have time to read through the Standing Orders prior to adoption.**

d) To approve the Financial Regulations for adoption

**Action – EC to include in the next agenda so all Councillors have time to read through the Financial Regulations prior to adoption.**

e) To approve the asset register

**Action – MS to send EC details of the purchase value of the defibrillator**

**10. Date of Next Meeting**

The next meeting will take place on Wednesday 14 September 2022 at 7.30pm at St Peter’s Church, Matlaske

Following this, meetings will be held on the second Wednesday every two months.

Wednesday 09 November 2022

Wednesday 11 January 2023

Wednesday 08 March 2023

Wednesday 10 May 2023

The meeting closed at 8.10pm.