

The Minutes of the ANNUAL GENERAL MEETING of Matlaske Parish Council held on the 15th May 2019 in Matlaske Church.

PRESENT – Mrs Sara Buxton, Mrs Marion Shepherd, Mrs Felicity Rushmer, Richard Amis, Derek England and Ian Fitzpatrick-Swallow. APOLOGIES were received from Dick Fiddian and Pierre Butikofer (District Councillor)

ELECTION OF PARISH COUNCIL CHAIRMAN

The Clerk asked for nominations for Chairman. Mrs Shepherd proposed Mrs Buxton for Chairman which was seconded by Ian Fitzpatrick-Swallow. There were no further nominations and Mrs Buxton was re-elected Chairman of Matlaske Parish Council.

ELECTION OF VICE-CHAIRMAN

The Clerk asked for nominations for Vice-Chairman. Mrs Buxton proposed Mrs Shepherd as Vice-Chairman which was seconded by Richard Amis. There were no further nominations and Mrs Shepherd was re-elected Vice-Chairman of Matlaske Parish Council.

Dick Fiddian and Ian Fitzpatrick-Swallow were co-opted to fill the vacancies on the Parish Council.

All Members completed and signed the Declaration of Acceptance of Office which were handed to the Clerk for retention. Each Member was then handed the Register of Parish Members' Interest to complete and signed which the Clerk stated has to be returned direct to the District Council.

The Parish Council Accounts for the year ending 31st March 2019 were produced for consideration and approval. It was noted that no donation has been given to Matlaske PCC. It was suggested to make a donation of £50.00 to the Church for which a cheque was drawn and signed. The Parish Council Accounts were approved by Mr Amis and Mrs Shepherd and signed by the Chairman and Clerk.

The Clerk informed the Parish Council that the relevant forms required by the District Auditor had been completed and to be approved by the Parish Council and signed by the Clerk and Chairman. These were a break-down of the figures as shown in the Receipts & Payment Book. Details would appear on the Parish Council's website. The forms were approved and signed by the Clerk and Chairman as required.

CHAIRMAN



17th July 2019